

# NSLP Equipment Assistance Grant FAQs

## Notification

**Q: Will I receive an email if I get awarded?**

A: Yes. Award communication will be sent via both email and U.S. mail.

**Q: How do I know if my school received an award?**

A: Award recipients are posted on the Squaremeals.org website. Review the list of awardees.

**Q: My school is on the recipient list, but I didn't receive an award letter?**

A: Send an email to [NSLPEquipmentgrants@texasagriculture.gov](mailto:NSLPEquipmentgrants@texasagriculture.gov) to have the letter sent to the correct address or correct personnel.

## Purchasing

**Q: Do I have to buy all this equipment immediately?**

A: No. You should be prepared to have equipment installed and all funds spent by August 31, 2024. You must ensure that procurement processes are met which depend on the price of the equipment.

**Q: If I purchased the awarded equipment before I received the award letter, can I still be reimbursed?**

A: No. Items purchased before the TDA award date are not eligible for reimbursement. Purchases before this date will not be reimbursed.

**Q: I am buying equipment on sale and can buy 2 units for the price of 1. Will you reimburse up to the award amount?**

A: No. Awards are given per unit. If you buy 2, TDA will only reimburse for the unit awarded. (50% of the cost you incurred for 2)

**Q: What if my school needs a different piece of equipment, can I switch out the awarded equipment?**

A: No. Switching equipment is not allowed.

**Q: Can I install the awarded equipment at a different site from what is listed?**

A: No. The equipment award is by specific site. Switching sites is not allowed.



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## Purchasing Contd.

**Q: Are there purchasing guidelines for this award?**

A: You must follow all federal procurement rules found in [Title 2 CFR Part 200](#) as well as applicable State and local rules.

**Q: I received an email from an equipment vendor. Is this a TDA vendor?**

A: No. Awards are public information and vendors have access to this information. TDA does not share district contact information with vendors.

**Q: Is there a particular vendor I must use?**

A: No. Awardees may choose their vendor. Awardees must follow Federal, State, and local procurement rules. Though not required, TDA encourages SFAs awarded grants to purchase equipment made domestically.

**Q: My award was over \$5,000. Do I need to submit a Capital Expenditure Request?**

A: No. A capital expenditure approval is not required for the NSLP Equipment Assistance Grant awarded items. The only exception is if the equipment's actual cost is \$5,000 or more than the awarded amount.

For example: A CE was awarded \$50,000 for a serving line that costs \$57,000. The CE will need to submit a capital expenditure request for the \$7,000 they are covering.

**Q: My award was not enough to cover the final cost of the equipment. Will the additional cost be covered?**

A: No. Recipients would need to use alternative funding sources for the remaining balance.

**Q: Our auditors will need to know the pass-through entity number. Where can I find it?**

A: The Federal Award Identification Number (FAIN) for this award is 226TX355N8103. The Catalog of Federal Domestic Assistance Number (CFDA), now known as Assistance Listing Numbers (ALN) is 10.579.



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## Unutilized Funds

**Q: What happens if I don't use the entire award amount?**

A: The remaining funds will be reallocated to additional schools eligible for the award based on the scoring criteria.

**Q: Can I buy another piece of equipment if I have funds left over?**

A: No. You are not allowed to buy additional equipment.

**Q: I received an award, but my school no longer needs the equipment. What do I do?**

A: Notify TDA by sending an email to [NSLPEquipmentgrants@texasagriculture.gov](mailto:NSLPEquipmentgrants@texasagriculture.gov). The award amount will be reallocated to additional schools eligible for the award based on the scoring criteria.



Food and Nutrition Division  
National School Lunch Program



TEXAS DEPARTMENT OF AGRICULTURE  
**COMMISSIONER SID MILLER**

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