

SERIOUS DEFICIENCY

Child and Adult Care Food Program



WHAT IS THE SERIOUS DEFICIENCY PROCESS?

The serious deficiency (SD) process offers a systematic way for the Texas Department of Agriculture (TDA) to notify contracting entities (CEs) of serious program problems and provides CE's the opportunity to correct Program problems while ensuring due process.

Failure to fully and permanently correct serious deficiencies will result in CE disqualification from participation in the Child and Adult Care Food Program (CACFP) and placement on the USDA national disqualified list.

WHY IS THIS PROCESS NEEDED?

SD provides an opportunity for CE's to fully and permanently correct serious operational and managerial issues within a reasonable period of time so continued participation in the Program is successful.

MAINTAINING PROGRAM INTEGRITY

The SD process protects program integrity by ensuring that CE's are able to meet program requirements and adhere to rules, regulations and guidance to continue to participate in the programs.



Food and Nutrition Division
Child and Adult Care Food Program



TEXAS DEPARTMENT OF AGRICULTURE
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WHAT IS CORRECTIVE ACTION?

A written corrective action document (CAD) details the internal controls implemented by the CE to ensure that the serious non-compliances are fully and permanently corrected.

WHO CAN HELP ME WITH CORRECTIVE ACTION?

Your education service center (ESC) and TDA are available to provide technical assistance. To request assistance, please call your ESC.

WHERE CAN I LEARN MORE ABOUT THE SERIOUS DEFICIENCY PROCESS?

TDA's CACFP handbooks contain detailed information regarding the SD process. To view the CACFP handbooks on TDA's website, visit www.SquareMeals.org/CACFP. Once there, click on the CACFP Policy & Handbook section.



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